

**Job Title:** HOPWA (Housing Opportunity for People With AIDS) Program Coordinator

**Job Duties:** client assessment, financial planning, data collection, and submission of invoices.

**Minimum Qualification:** Bachelor's in Social Services or related field and/or commensurate experience in budgeting, bookkeeping, Microsoft Excel, and public housing preferred.

**Salary:** \$28,500.00 annually

**Full Benefits:** health, dental, vision, and life

**Date of Hire:** January 15, 2010 or until filled

Send a cover letter, resume or curriculum vitae to:  
Attention: Executive Director, Arkansas AIDS Foundation,  
518 E. 9th, Little Rock, AR 72203  
Or to [Admin@araidfoundation.org](mailto:Admin@araidfoundation.org)